

## Greentown Town Council Meeting

December 17, 2024

6:30 PM

**Members Present:** Scott Deyoe, Craig Standish, Debra Everling, Mark Lantz, James Skinner, Clerk Teresa Duke

Meeting was called to order by President Scott Deyoe.

**Minutes of Previous Meeting:** The minutes of the previous meeting (11/19/24) were presented for additions or corrections. Mr. Deyoe asked for a motion to accept the minutes. Motion was made by Mr. Skinner. Motion was seconded by Mrs. Everling. Motion carried.

**Approval of Dockets:** General Fund total expenses for November 20<sup>th</sup> – December 17<sup>th</sup> were \$272,622.88. Water Fund was \$51,348.51. The Wastewater Fund totaled \$242,520.72. The Stormwater Fund was \$20,006.06. The Council received Fund Appropriation Reports and Payroll Check registers for payroll ending 11/25/24, 12/10/24 & 12/31/24 in caucus prior to Town Council meeting. Mr. Deyoe asked for a motion to accept. Motion was made by Mr. Lantz. Motion was seconded by Mr. Standish. Motion carried.

**Notification of Award – Avalon Court Water Main Replacement:** Wessler Engineering, Inc. prepared an Itemized Bid Tabulation for the two bids received for the Avalon Court Water Main Replacement Project. Watson Excavating, Inc. bid was \$231,825.00. Daystar Directional Drilling, Inc. bid was \$399,774.40. Wessler Engineering, Inc. prepared a **NOTICE OF AWARD** to Watson Excavating, Inc. for the Successful Bidder in the amount of \$231,825.00. Mr. Deyoe asked for a motion to approve the **NOTICE OF AWARD** for the Avalon Court Water Main Replacement Project in the amount of \$231,825.00 to Watson Excavating, Inc. Motion was made by Mr. Standish. Motion was seconded by Mr. Skinner. Motion carried.

Mr. Deyoe asked for a motion authorizing him to be the representative of the Town of Greentown to sign contractual documents for the Avalon Court Water Main Replacement Project. Motion was made by Mr. Lantz. Motion was seconded by Mrs. Everling. Motion carried.

Mr. Deyoe read the **TASK ORDER AMENDMENT (AMENDMENT NO. 1 TO TASK ORDER NO.7)** from Wessler Engineering, Inc. for the Avalon Court Water Main Relocation Project. The Total increase of this Amendment is \$41,000.

Construction Administration	\$13,000	
RPR Services	\$28,000	Resident Project Representative (RPR)
Total Not to Exceed Fee	\$41,000	

Mr. Deyoe asked for a motion to approve the **TASK ORDER AMENDMENT (AMENDMENT NO. 1 TO TASK ORDER NO. 7)** not to exceed \$41,000. Motion was made by Mr. Skinner. Motion was seconded by Mr. Standish. Motion carried.

**Items from Attorney - Nuisance Abatement Update on 119-121 North Meridian, Resolution 2024-5 Approving Amended American Rescue Plan:** Attorney, T.J. Rethlake gave an update on the progress of work that has been done and also items yet to be completed at 119-121 N. Meridian Street. After discussion, regarding the windows, the Council emphasized again that they just want the building secured. The window openings do not have to be replaced with glass windows; the openings can be boarded up. The Council has appreciated some of the progress being made, but the time schedule (which is going on fourteen months) of securing the building is testing the patience of the full Council. The Council is willing to extend one more time the Remediation Schedule to January 21, 2025. Mr. Deyoe informed T.J. Rethlake that all window openings and masonry issues be reviewed and secured by the January 21<sup>st</sup> extended deadline.

Mr. Deyoe read **Resolution 2024-5**, Resolution Amending American Rescue Plan Resolution 2024-4. Mr. Deyoe read the ARPA Funds Revised Plan amounts. Mr. Deyoe asked for a motion to approve **Resolution 2024-5**. Motion was made by Mr. Skinner. Motion was seconded by Mrs. Everling. Motion carried. The Council did explain to the guests in attendance, that the bids for the Avalon Court Water Main Replacement Project came in lower than anticipated which allowed more funds to be expended on other town needs.

Mr. Deyoe read the **2025 Kokomo Humane Society Contract for Animal Services**. The term of this agreement shall be deemed to have commenced as of 12:01 a.m., January 1, 2025, and shall terminate as of 12:00 midnight, December 31, 2025. The society agrees to provide an animal control officer for the town, upon request from the Greentown Marshal or a Howard County Sheriff Deputy. Location will be mutually agreed upon at the time of each incident, with law enforcement or an authorized representative of the town, to sign paperwork. The Society agrees to provide animal shelter services for the town in compliance with all applicable requirements set forth in local ordinance, which pertain to animal housing. The Council discussed the charge amount under SECTION V: CONSIDERATION - C. The town shall be responsible for any and all expense incurred to relieve the suffering of an injured animal not to exceed \$1,000 per animal. Mr. Standish made a motion to alter the fee to \$500.00 instead of the \$1,000. The Council thought the \$1,000 was an excessive amount and agreed to the \$500.00 amount which was the amount in the 2024 contract. Motion was seconded by Mr. Skinner. Motion carried. Mr. Deyoe asked for a motion to accept the **2025 Kokomo Humane Society Contract for Animal Services** with the modified amount under SECTION V: CONSIDERATION - C. to \$500.00. Motion was made by Mr. Standish. Motion seconded by Mr. Lantz. Motion carried.

Mr. Deyoe read **CONTRACT TO EMPLOY ATTORNEYS**. Agreement made, effective as of January 1, 2025, by and between the Town council for the Town of Greentown, County of Howard, State of Indiana, acting by and through its duly authorized officers, herein referred to as "TOWN", and Peelle Law Office of 105 North Buckeye Street, P.O. Box 1106, Kokomo, IN 46903-1106, herein referred to as "ATTORNEY".

The nature of the duties of Attorney for the Town shall be that of a general counsel, and Attorney shall perform any and all legal duties entrusted to Attorney by the authorized officers of the Town. The Attorney shall be paid the sum of \$550.00 per month for attendance and participation at regular meetings. Further, the Attorney will document their time expended in providing legal services to the Town above and beyond regular meetings. The Attorney's rate for said time shall be \$150.00 per hour. The amount of time Attorney expends in providing legal services to Town will be billed on a monthly basis together with the agreed upon fee for the monthly meeting attendance. Mr. Deyoe asked for a motion to accept the **CONTRACT TO EMPLOY ATTORNEYS** with Peelle Law Offices beginning January 1, 2025 and ending December 31, 2025. Motion was made by Mr. Skinner. Motion was seconded by Mrs. Everling. Motion carried.

**Greentown Fire Department:** Stan Oyler was not present to give the Fire Report.

**Police Report:** Reading of Paper Report for November 2024 Paper Report. Mr. Deyoe asked for a motion to accept the report. Motion was made by Mr. Skinner. Motion was seconded by Mr. Lantz. Motion carried.

**Water Report:** Reading of Paper Report for November 2024. Mr. Deyoe asked for a motion to accept the report. Motion was made by Mr. Standish. Motion was seconded by Mrs. Everling. Motion carried.

**Street Report:** Reading of Paper Report for November 2024. Mr. Deyoe asked for a motion to accept the report. Motion was made by Mrs. Everling. Motion was seconded by Mr. Skinner. Motion carried.


**Wastewater Report:** Reading of Paper Report for November 2024. Mr. Deyoe asked for a motion to accept the report. Motion was made by Mrs. Everling. Motion was seconded by Mr. Lantz. Motion carried.


**Old & New Business:** Next Town Council meeting will be held on January 21, 2025.

Mr. Deyoe entertained a motion to reorganize the 2025 Town Council positions as is. Things are going smoothly and positions and committees will stay the same as 2024. Motion was made by Mr. Skinner. Motion was seconded by Mrs. Everling. Motion carried.

**Guests:** Nothing was brought before the Council that required action.

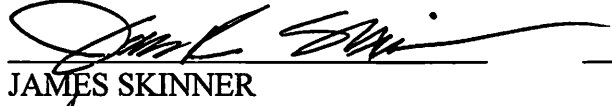
**Adjourn:** Mr. Deyoe asked for a motion to adjourn. Motion was made by Mr. Standish. Motion was seconded by Mr. Skinner. Motion carried.


  
SCOTT DEYOE

  
CRAIG STANDISH

  
DEBRA EVERLING

  
MARK LANTZ

  
JAMES SKINNER

  
Clerk Attest: TERESA DUKE

Greentown Police Department

Nov-24

	Haalck	Everling	Arvin	Westfall	Sprague	Sanders	Totals
Traffic Arr	0	0	0	0	9	0	9
Traffic Warn	8	3	2	0	14	0	27
Ord Violation	0	1	0	0	0	0	1
Case Invest	3	4	1	0	1	0	9
Crim Arrest	0	0	0	0	0	0	0
Calls for Serv	22	17	2	4	4	0	49
Accident Invest	7	1	1	0	0	0	9

# WATER UTILITY REPORT

## November 2024

	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Monthly Total Gallons	Total of Disconnects	Currently still disconnected
Jan:	199,900	92,500	137,910	4,275,200	11	1
Feb:	187,000	90,500	128,210	3,715,400	8	0
Mar:	182,900	86,700	121,620	3,770,100	14	1
Apr:	227,100	84,900	128,740	3,862,200	3	0
May:	191,600	90,200	134,400	4,166,400	4	0
Jun:	*268,500	105,600	137,950	4,138,500	6	0
Jul:	182,500	99,500	134,280	4,162,600	12	0
Aug:	186,200	112,000	137,780	4,271,300	6	0
Sep:	171,400	111,700	137,640	4,129,300	6	0
Oct:	156,000	90,400	124,797	3,868,700	7	0
Nov:	196,600	94,000	124,090	3,722,700	18	0
Dec:						

\*Hydrant Flushing

- 2 Total Coliform Rule (TCR) tests performed and both tested Absent/Satisfactory and reported to IDEM.
- Read meters and assisted Town Hall with customer service orders and data logs.
- Discussed high water usage/bills with several customers and assisted with troubleshooting customer leaks.
- Met with contractors to acquire quotes for projects at landfill.
- Assisted Street Dept in replacing trash and recycle totes.
- Assisted WW plant with daily testing.
- Assisted WW plant with digester valve shaft coupling replacement.
- Assisted Street Dept with brush/trash pickup.

# November 2024

## STREET DEPARTMENT MONTHLY REPORT

- Performed all locates for Indiana 811.
- Assisted with water plant operations & meter disconnects/reconnects.
- Swept town streets.
- Graded gravel alleys and landfill.
- Replaced customer trash and recycle totes.
- Removed leaf bags/trash/litter/brush and limbs from town streets and ROW.
- Maintained town vehicles & equipment.
- New town trucks received snow plows and emergency lights installations.
- Prepared snow plows and salt spreader for inclement winter weather.

# November 2024

## WASTEWATER TREATMENT PLANT REPORT

Percent capacity (Actual Flow/Design) .58 mgd.	MONTHLY RAINFALL TOTAL	MONTHLY PLANT FLOW AVERAGE	MONTHLY PLANT FLOW TOTAL
Jan   66%	3.95 INCHES	385,000 gal./day	11,925,000 gal.
Feb   42%	1.00 INCHES	242,000 gal./day	7,008,000 gal.
Mar   40%	1.62 INCHES	234,000 gal./day	7,246,000 gal.
April   106%	7.33 INCHES	614,000 gal./day	18,413,000 gal.
May   42%	2.85 INCHES	244,000 gal./day	7,557,000 gal.
June   33%	4.44 INCHES	188,000 gal./day	5,665,000 gal.
July   47%	3.73 INCHES	272,000 gal./day	8,422,000 gal.
Aug   39%	4.30 INCHES	229,000 gal./day	7,089,000 gal.
Sep   24%	1.96 INCHES	138,000 gal./day	4,138,000 gal.
Oct   18%	.41 INCHES	103,000 gal./day	3,204,000 gal.
Nov   22%	2.16 INCHES	127,000 gal./day	3,796,000 gal.

- Performed all routine sampling and testing.
- General cleaning and maintenance.
- Repaired the fault @ lift station pump #1.
- Ran out 2 geobags.
- Serviced the influent & effluent autosamplers.
- Replaced the rubber squeegee guides on # 2 clarifier.
- Repaired the south digester decant shaft collar.
- Performed the annual cleaning of the screens on both clarifiers.