



## Greentown Town Council Meeting

FEBRUARY 17, 2026

6:30 PM

**Members Present:** Scott Deyoe, Craig Standish, Mark Lantz, James Skinner, Clerk Teresa Duke

**Absent:** Debra Everling

Meeting was called to order by President Scott Deyoe.

This meeting was livestreamed, and the recording is posted on the Town's website:

<https://www.youtube.com/@townofgreentown>

IC 5-14-1.5-2.9 Ninety (90) days after the date of the meeting, the Town of Greentown may destroy the transmissions or recording.

**Minutes of Previous Meeting:** The minutes of the previous meeting (01/20/26) were presented for additions or corrections. Mr. Deyoe asked for a motion to accept the minutes. Motion was made by Mr. Skinner. Motion was seconded by Mr. Lantz. Motion carried.

**Approval of Dockets:** General Fund total expenses for January 21<sup>st</sup> – February 17<sup>th</sup> were \$216,329.18. Water Fund was \$52,382.92. The Wastewater Fund totaled \$97,458.96. The Stormwater Fund was \$16,936.18. 2025 Year End Invoice Cloud \$1,230.25. The Council received Fund Appropriation Reports and Payroll Check registers for payroll ending 01/25/26 & 02/10/26 in caucus prior to Town Council meeting. Mr. Deyoe asked for a motion to accept. Motion was made by Mr. Standish. Motion was seconded by Mr. Lantz. Motion carried.

**Items from Attorney – Ordinance 2026-2 An Ordinance Establishing A Public Safety LIT FUND:** Mr. Deyoe asked for a motion to suspend multiply readings of **Ordinance 2026-2**. Motion was made by Mr. Skinner. Motion was seconded by Mr. Standish. Motion carried.

Mr. Deyoe read **Ordinance 2026-2, An Ordinance Establishing A Public Safety LIT Fund**. The Howard County has established a Local Income Tax Public Safety Fund and proceeds from said fund are being shared with the Town of Greentown for purposes of public safety. The Town Council of the Town of Greentown now determines it is in the best interest of the town and its taxpayers that a public safety Local Income Tax (LIT) fund be established for the purposes of accepting and accumulating funds for the public safety operations of the municipality and to pay such public safety expenditures as defined by Indiana Code 6-3.6-2-14. Mr. Deyoe asked for motion to accept Ordinance 2026-2. Motion was made by Mr. Lantz. Motion was seconded by Mr. Skinner. Motion carried.

**Notice of Award – E&B Paving, LLC:** Pursuant to the advertisement, bids for the 2026 Community Crossings Road Improvements were received at 10:00 a.m. on January 27, 2026 at the Town Hall at 112 North Meridian Street, Greentown, In. Each of the sealed bids were opened and read aloud. Three (3) bids were received:

E&B Paving, LLC	\$ 760,922.12
DC Construction Services, Inc.	\$ 792,085.91
Brooks Construction Co. Inc.	\$1,106,136.00

Wessler Engineering reviewed the bid packages and the low bidder, E&B Paving, LLC submitted the complete bid documents and based on the evaluation of their experience and qualifications it appears that they should be capable and qualified to perform the work required.

Mr. Deyoe read the **NOTICE OF AWARD**, E&B Paving, LLC is the successful bidder and is awarded a Contract for: 2026 Community Crossings Road Improvements, 23 streets and 5 alleys. The Contract Price of the awarded Contract is: \$760,922.12. Mr. Deyoe asked for a motion to accept the **NOTICE OF AWARD**, to E&B Paving, LLC in the amount of \$760,922.12. Motion was made by Mr. Skinner. Motion was seconded by Mr. Lantz. Motion carried.

**Request Approval to Execute 2026 CCMG Documents Outside of Council Meetings – Scott Deyoe:** President Scott Deyoe is requesting approval to have authority to execute any 2026 Community Crossings Road Improvements (CCMG) agreements and all other documents related to the 2026 CCMG for and on behalf of and to bind the Town of Greentown. Mr. Deyoe asked for a motion to approve the above request for him to sign 2026 CCMG documents outside of a Town Council Meeting. Motion was made by Mr. Skinner. Motion was seconded by Mr. Standish. Motion Carried.

Dylan Lambermont, from Wessler Engineering, approached the Town Council regarding **TASK ORDER NO. 8**. Task Order No. 8 provides for the development of an Asset Management Plan (AMP) for the Town of Greentown’s Water System. The total fee for Task Order No. 8 is \$30,000.00. Mr. Deyoe asked for a motion to approve Wessler Engineering’s **TASK ORDER NO. 8** in the amount of \$30,000.00. Motion was made by Mr. Standish. Motion was seconded by Mr. Skinner. Motion Carried. (Task Order No. 8 is attached to the minutes)

**Greentown Fire Department:** Stan Oyler was not present to give the Fire Report.

**Police Report:** Marshal Haalck read the January 2026 Paper Reports. Mr. Deyoe asked for a motion to accept the report. Motion was made by Mr. Skinner. Motion was seconded by Mr. Lantz. Motion carried.

**Water Report:** Reading of Paper Report for January 2026. Mr. Deyoe asked for a motion to accept the report. Motion was made by Mr. Standish. Motion was seconded by Mr. Lantz. Motion carried.

**Street Report:** Reading of Paper Report for January 2026. Mr. Deyoe asked for a motion to accept the report. Motion was made by Mr. Lantz. Motion was seconded by Mr. Skinner. Motion carried.


**Wastewater Report:** Reading of Paper Report for January 2026. Mr. Deyoe asked for a motion to accept the report. Motion was made by Mr. Skinner. Motion was seconded by Mr. Standish. Motion carried.

**Old & New Business:** Next Town Council meeting will be held on March 17<sup>th</sup>.

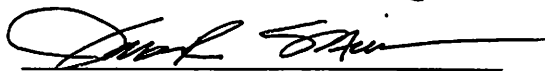
The Council received a Thank You letter from Eastern Howard School Corporation for the Town's donation of \$25,000 for the Eastern Playground Project.


**Guests:** Nothing was brought before the Council that required action.

**Adjourn:** Mr. Deyoe asked for a motion to adjourn. Motion was made by Mr. Standish. Motion was seconded by Mr. Skinner. Motion carried.

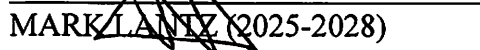
  
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SCOTT DEYOE (2023-2026)

  
\_\_\_\_\_  
DEBRA EVERLING (2025-2028)

  
\_\_\_\_\_  
JAMES SKINNER (2023-2026)

  
\_\_\_\_\_  
Clerk Attest: TERESA DUKE  
Term (2023-2026)

  
\_\_\_\_\_  
CRAIG STANDISH (2025-2028)

  
\_\_\_\_\_  
MARK LANTZ (2025-2028)

## **TASK ORDER**

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Project: **Asset Management Plan**

TASK ORDER No.: **TASK ORDER NO. 8**

Date: **January 16, 2026**

Issued To: **Wessler Engineering, Inc.**

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All work shall be performed in accordance with the Agreement between the Town of Greentown, Indiana (OWNER) and Wessler Engineering, Inc. (ENGINEER) executed February 3, 2015.

### **I. Project Description**

Task Order No. 8 provides for the development of an Asset Management Plan (AMP) for OWNER's water system. Herein referred to as the PROJECT.

### **II. Scope of Services – Basic Services**

ENGINEER shall provide the following Professional Services:

#### **A. Meetings and Data Collection**

1. Prepare for and attend up to 2 meetings, including Data Collection for the AMP and draft review meetings during AMP development for the drinking water collection/distribution system.
2. State of existing GIS System, goals/requirements for future GIS system.
3. Gather and review historical system information (results of previous field assessments/investigations and corresponding findings and recommendations; known problems in system based upon operations or customer complaints; previously completed studies and plans relating to service area expansion; and previously completed rehabilitation and replacement work).
4. Identify OWNER's strategic plan and goals for the AMP.
5. Missing information yet to be gathered.
6. Current programs and procedures in place for inspection, maintenance, repair, replacement of existing drinking water collection/distribution system infrastructure; recordkeeping.
7. Input from client on asset evaluation methodology (consequence of failure, criticality factor risk ranges, remaining life estimating, level of service).
8. Review of draft and final plans.

## B. Asset Management Plan

### 1. Inventory of Assets

- a. Visit existing water treatment facility to inventory assets and gather information required to identify the age, maintenance history, operating condition, capacity and characteristics of existing water system assets valued at \$5,000 and greater. System components valued at less than \$5,000 that result in a serious consequence upon failure will also be documented.

### 2. Evaluation of Assets

- a. Develop an asset database that can be updated in the future to record the existing information obtained relative to the drinking water system components.
- b. Based upon the information obtained, determine the condition and remaining useful life of system assets.
  - 1) For assets that have not been inspected within the past five (5) years, material, age, location, and other OWNER provided input shall be used to determine the condition and remaining useful life.
- c. Estimate the replacement cost of the system assets.
- d. Determine the desired Level of Service for the system assets.
- e. Calculate the probability and consequence of failure of each system asset. OWNER shall provide information pertaining to the approximate installation date of assets, where available.
- f. Rank the assets based on the calculated risk of failure. Prepare visuals to illustrate and compare the asset risk results.
- g. Based on the asset rankings, identify common asset groups, develop recommended improvements and corresponding costs.
- h. Based on available system information from the OWNER, prepare an updated asset system map using OWNER-provided GIS files or AutoCAD files. The updated system map shall incorporate evaluation of system asset results.

### 3. Inspection, Repair, and Maintenance Plan

- a. Annual inspection/assessment goals (wells, piping, valves, hydrants, water treatment plant, elevated water storage tank, etc.).
- b. Review/update Owner's current maintenance plan including activities and schedule, along with budget, for asset inspection, cleaning, and other maintenance activities.
- c. Review with OWNER current capital project plans, system expansion plans, and obtain input on priority capital projects.
- d. Review OWNER preferred rehabilitation methods and systems.
- e. Based upon OWNER and the evaluation of assets, develop a 20-year capital improvement plan for the repair and replacement of system assets. The 20-year capital improvement plan shall include project descriptions, discussions

on need for project, annual rehabilitation projects, dates projects are needed, estimated project costs, funding sources available, and impacts to Level of Service.

4. Managerial Section
  - a. Work with OWNER in the preparation of an updated management plan for the system assets.
  - b. Provide an overview and description of the system assets.
  - c. Assist OWNER with a compilation of a system operating plan:
    - 1) Overview and description of the system
    - 2) Documentation of all operator certifications and licenses.
    - 3) Operating plan including organizational chart, job duties, daily operating procedures, and O&M manuals.
    - 4) Property and easement documentation.
    - 5) Written procedures for security, customer complaints, purchasing, collections, etc.
    - 6) External contact information
    - 7) Internal contracting and purchasing procedures
  - d. Work with OWNER to identify staffing requirements for the planning, operation, maintenance, and management of the system.
5. Financial Section Assistance
  - a. It is assumed the majority of this portion of the AMP shall be compiled by OWNER or OWNER's financial representatives. ENGINEER shall provide up to 4 hours of assistance in the preparation of the financial section (providing information, e.g.).
6. Deliverables
  - a. General: Provide deliverables for Asset Management Plans.
    - 1) Asset Inventory, including asset data, ratings and risk calculations, in excel and .pdf format
    - 2) Updated system maps depicting system asset ratings
    - 3) Up to three (3) hardcopies and one (1) electronic copy of the draft written portion of the AMP for OWNER review.
    - 4) Meet with OWNER to discuss OWNER review comments and updates to the draft deliverables. Provide Owner up to three (3) hardcopies and one (1) electronic copy of the final deliverables.

### **III. Information to be Provided by Owner**

- A. Available utility GIS data and as-built drawings.
- B. Copy of drinking water distribution/collection system map with easements.

- C. Past drinking water distribution/collection structure inspection records.
- D. Past drinking water distribution inspection records.
- E. Estimated installation date of all drinking water distribution system assets.
- F. Documentation of all operator certifications and licenses.
- G. Operating plan including organizational chart, job duties, daily operating procedures, and O&M manuals.
- H. Written procedures for security, customer complaints, collections, etc.
- I. External contact information.
- J. Internal contracting and purchasing procedures.

**IV. Compensation**

In accordance with the Standard Terms and Conditions of the AGREEMENT, ENGINEER shall provide the Professional Services for which OWNER shall compensate ENGINEER as follows:

- A. Compensation for Professional Services described in Article II.A through II.B shall be on a lump sum basis in the not-to-exceed amount of \$30,000.00. The total lump sum fee shall not be exceeded without prior written approval of the OWNER.

**V. Schedule**

The proposed schedule is as follows:

Activity	Days from Notice-to-Proceed
Draft AMP	60
Final AMP	90

Accepted By:

Authorized By:


ENGINEER  
WESSLER ENGINEERING, INC.

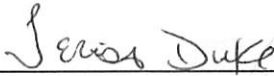
OWNER  
TOWN OF GREENTOWN, INDIANA



Dylan L. Lambermont, P.E.  
President

Scott Deyoe  
Town Council President

Attest:   
Taylor M. Greathouse, P.E.  
Assistant Project Manager

Attest:   
Teresa Duke  
Clerk-Treasurer

Date: January 20, 2026

Date: 2.17.26

LHR/dmk Clients:/Greentown/Proposals/P90013/TO08 AMP

Greentown Police Department

Jan-26

	Haalck	Everling	Howard	Arvin	Westfall	Sprague	Totals
Traffic Arr	4	0	0	0	0	4	8
Traffic Warn	6	2	2	1	0	6	17
Ord Violation	1	0	0	0	0	0	1
Case Invest	7	3	1	3	0	2	16
Crim Arrest	0	0	0	0	0	1	1
Calls for Serv	47	9	6	5	2	11	80
Accident Invest	7	2	1	3	1	1	15

# WATER UTILITY REPORT

## January 2026



	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Monthly Total Gallons	Total of Disconnects	Currently still disconnected
Dec:2025	171,900	100,500	130,806	4,055,000	1	0
Jan:	185,200	100,100	134,668	4,174,700	16	1

- 2 Total Coliform Rule (TCR) tests performed and both tested Absent/Satisfactory and reported to IDEM.
- Read meters, completed customer service orders, and performed Data Logs on meters.
- Replaced several water meters.
- Performed multiple water leak checks on meters and performed data logs



# January 2026

## STREET DEPARTMENT MONTHLY REPORT

- Performed utility locates for Indiana 811. Cleaned equipment and picked up brush and trash around Town.
  - Salt and plow streets.
  - Mike Swisher has launched a monthly safety talk and training video initiative for all employees aimed at strengthening safety awareness and promoting a culture of workplace safety.
  - Serviced the Kubota side by side and replaced the drive belt.
  - Degreased, cleaned and serviced John Deere Backhoe.
  - Replaced damaged mailbox from plowing snow.
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# January 2026

## WASTEWATER TREATMENT PLANT REPORT

Percent capacity (Actual Flow/Design) .58 mgd.	MONTHLY RAINFALL TOTAL	MONTHLY PLANT FLOW AVERAGE	MONTHLY PLANT FLOW TOTAL
(2025) Dec.   29%	1.67 INCHES	167,000 gal./day	5,198,000 gal.
Jan   23%	.5 INCHES	146,000 gal./day	4,223,000 gal.

- Reset and unclogged lift station pump
- Thawed frozen digester blower line and controlled ice formation on plant structures
- Checked for sewer line backups in response to customers
- Monitored for discharge of grease into sewer lines
- Replaced broken T-valve covers
- Assisted with snow plowing
- Assisted with water meter install
- Performed all routine sampling and testing
- General cleaning and maintenance